



REGISTRATION INFORMATION LAKE ALLATOONA // LAKE BURTON YMCA OVERNIGHT CAMP • SUMMER 2021

HOW TO REGISTER

In 2022, YMCA Camp High Harbour registration will take place through the Y's SPIRIT Online registration system rather than through Camp Minder. If you are a Y facility or program member and have registered for other Y programs in the past, this process will be very familiar to you!

Step 1: Set up your family account online.

We recommend doing this **NOW** or sometime before camp registration opens to streamline the steps required on registration day.

*Not sure if you have a Spirit account? Follow the instructions below and select "Find Me" after you click "Setup Online Account." The system will help you locate your account if one exists. **PLEASE NOTE:** When you click "Find Me" you will be asked for Person ID. If you do not know your Person ID, enter one of your camper's birthdates and then select to have the ID sent to your email on file. Once you retrieve the ID, use that, along with the camper's date of birth and your zip code to find your household. From there you can set up your online account.*

If you DO already have a family account, you can skip this step. But please ensure your payment method is up-to-date in Spirit before registering.

- To set up your SPIRIT Online Account, go to spiritonline.ymcaatlanta.org.
- Select **Setup Online Account** and complete the information requested in 6 simple steps. After each step, click **Continue** at the top of the page to proceed to the next step.
- After completing step 6, click **Create My Account** to finalize your online account.
- You will now be able to login to SPIRIT Online Registration for all YMCA programs using the new login and password you have created.
- **Once your account is set up or confirmed, please add/update your credit card in the system for payments under "manage credit card information."**

If you have trouble, look for the "**click for help**" button at bottom of screen in Spirit for assistance.

Please Note: If you do not have a current YMCA facility or program membership, you will need to become a member to participate in Y camp. Facility membership includes annual access to all Y wellness and youth facilities in metro Atlanta throughout the year. Program membership provides your family with access to register for all Y programs including camp, youth sports, afterschool, and more for only \$40 annually. Either membership type is required to be able to attend Y Camp High Harbour.

For more information about facility membership, [please click here](#) to visit our membership page. If you prefer to become a program member, the membership will be added on to your camp registration after it is confirmed.

HOW TO REGISTER *continued*

Step 2: Registration Day

On registration day, you'll receive an email with a link to register, or you can click the registration link on our webpage. Since you will be setting up your Spirit Online Registration account in advance, the registration process will be simple:

- Click on the link in the email.
- Select the class (camp session) and click "Register for the Class Checked Below."
- Select the child and add the selection to cart (this is when the time stamp happens – you can take your time after this step).
- Complete the waiver form.
- You will then be shown the class/child details for confirmation. Please review those details and then select "Add to Shopping Cart" once again to confirm.
- Complete the "User Defined Form" which will provide details about your registration request. Once complete select "Confirm."
- Finally, select "I'm done shopping, proceed to checkout," to complete your order.

PLEASE NOTE: Your SPIRIT online registration is a "waitlist" request for the camp weeks/programs you select at registration. We know this may be confusing because in the past the word "waitlist" meant camp was already full. That is not the case with our new registration system. All online registrations will start as "waitlist" requests. You will receive a confirmation of your camp registration, or further information if the requested programs are full, by March 1 or sooner.

Please complete STEP ONE as soon as possible to make your registration process quick and simple on registration day!

FREQUENTLY ASKED REGISTRATION QUESTIONS

- 1. What is considered an alumni for registration?**
Any camper or camp family that was previously registered or on a wait list in 2020 and/or 2021 is considered an alumni.
- 2. I was on the wait list, am I a new camper or alumni?**
You are considered an alumni camper.
- 3. How do I apply for financial aid?**
We have an application that you need to fill out and return with your most recent 1040 tax return, along with the listed documentation that applies to your circumstances (paystubs, unemployment, disability etc.). Please email registration@highharbour.org to start the financial aid request.
- 4. How does an ALC and LIT apply for camp?**
They sign up the same way as the campers do, through the CampMinder online reservation process.

FREQUENTLY ASKED REGISTRATION QUESTIONS *continued*

6. **I was an (insert rank here) last summer, what is my next steps for 2022?**
 - a. 2021 ALC signs up for LIT in 2022
 - b. 2021 LIT can apply for CIT via staff application.

7. **Is there a consideration to limit campers to signing up for only one week (or two) so we are able to serve more campers throughout the summer?**

At this time, we are not limiting camp weeks.

8. **My child falls in between two ALA programs, which should I sign up for?**

They are eligible to choose either program. Our Advice: If they have never participated in the ALA program, they should start out with the first program they are eligible for as the programs build off of one another.

9. **When is the deadline for refunds?**

May 1st is the deadline for refunds minus the deposit, which is non-refundable.

10. **When do I get a time stamp for camp during registration?**

A timestamp is granted once the class is added to your shopping cart. Please take your time on the waiver and user-defined form after adding your class to the shopping cart to accurately document your preferences. Your time stamp determines your placement in the cue for camper week/cabin requests.

The above questions relate to registration only. For a list of all YMCA Camp High Harbour FAQs, visit ymcaatlanta.org/ymca-locations/camp-high-harbour.